



# 2013 ALLENTOWN CATCH A YOUNG PERSON DOING SOMETHING RIGHT NOMINATION FORM

Young people contribute to the well-being of this city in a number of ways. Please nominate a young individual, student, neighbor, friend, or family member who has demonstrated excellence or gone above and beyond the call of duty regardless of whom they're around or who's watching.

## NOMINATION INSTRUCTIONS

### WHO IS ELIGIBLE?

- ★ **Eligible nominees** include individuals in one of the three age groups: 7-10 years old; 11-14 years old; or 15- 18 years old.
- ★ **Group nominations are also welcomed.** Please provide information about both the group and the individuals within the group. Specifically, please share a particular act of significance for each individual within the group, examples of shared responsibility and cooperation, and what the group has done to improve the City of Allentown.
- ★ **Nominees may not nominate themselves.**
- ★ **Nominees may be nominated by a family member.**
- ★ **Nominees must live in Allentown or go to school in Allentown.**
- ★ **One nomination per person.**

- ★ **NOTE** – Nominees will be announced on December 5th during the city’s Holiday Tree Lighting event. Award winners will be recognized through the news media at an awards ceremony to be held in January 2014. **Nominees’ names and nominator contact information will be available to the news media.**

## **CERTIFICATES WILL BE GIVEN IN THESE CATEGORIES**

- ★ Volunteerism – for assisting someone or improving a neighborhood or the community in general.
- ★ Going Above and Beyond the Call of Duty – for doing more than following the rules, such as making a good decision even when peers chose otherwise. For showing leadership skills, critical thinking, problem solving, maturity or conflict resolution.
- ★ Scholarship – Notable academic improvement and or academic excellence.
- ★ NOTE – There will be a total of 9 awards. For example for the age group 7-10 – there will be an award for Volunteerism, Going Above and Beyond, and Scholarship.



## **Award Process**

- ★ Awards sponsored by the City of Allentown
- ★ Nominations will be judged by a 3 person committee
- ★ Criteria:
  - ◆ Involved in extra-curricular activities

- ♦Works towards excellence
  - ♦Loves a challenge
  - ♦Determined
  - ♦Has goals
  - ♦Is creative
  - ♦Handles responsibility well
- ★The nomination form must be complete. All instructions must be followed.

Please return the completed form to 435 Hamilton Street, Allentown, PA 18101 c/o Neighborhood Coordinator Questions? Call 610 437-7679  
or email [Phyllis.alexander@allentownpa.gov](mailto:Phyllis.alexander@allentownpa.gov) Completed forms may also be dropped off at the Information Desk at city hall.

# NOMINATION FORM

A. NOMINEE (who are you nominating?)
Name _____
Age _____ Day Phone _____
Evening Phone _____
Parents/Guardians _____
Nominee Address _____
City _____
Email _____
School Name or School graduated from _____

B. NOMINATOR (your contact information)
Name _____
Day Phone _____
Evening Phone _____
Title and Organization (if applicable) _____
Address _____
City _____
Email _____
Relationship to nominee _____

**Deadline for Nominations: November 29, 2013**  
**Announcements will be made December 5th during the City of Allentown's Holiday Tree Lighting event. A press conference and ceremony will occur in January 2014.**

## C. Award Category (Check one)

- ☐ Volunteerism      ☐ Going Over and Beyond the Call of Duty
- ☐ Scholastic Achievement

## D. Narrative

Why should this young person receive an award? Consider telling us: What they have done, who they did it for, when they did it, what makes their scholarship special? Please share your remarks on the next page.

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